

ENROLMENT PROCEDURE FOR INTERNATIONAL STUDENTS

AT FREIE WALDORFSCHULE KLEINMACHNOW

STEP 1: COMPLETE THIS FORM AND RETURN TO:

FREIE WALDORFSCHULE KLEINMACHNOW, AM HOCHWALD 30, 14532 KLEINMACHNOW;

FAX: 033203-70022

E-MAIL: KONTAKT@WALDORFSCHULE-KLEINMACHNOW.DE

INTERNET: WWW.WALDORFSCHULE-KLEINMACHNOW.DE

Provide the following documents to accompany your application:

- Application document (Website)
- Application fee of 200,- Euro
- A recent school report
- A 200 word essay introducing yourself, written in German, about your family, favorite school subjects, cultural interests (music, drama etc.) and participation in sports or outdoor activities
- A reference from your Class Sponsor confirming your suitability to come to our school
- An attestation from your German Language Teacher regarding your level and command of the German language

STEP 2: IF YOUR APPLICATION IS SUCCESSFUL YOU WILL RECEIVE BY LETTER:

- A receipt of payment (fee-paying student)
- An 'Offer of Place' document which you need for your visa

STEP 3: APPLY FOR A STUDENT VISA FROM YOUR NEAREST GERMAN EMBASSY

STEP 4: INFORM FREIE WALDORFSCHULE KLEINMACHNOW OF YOUR ARRIVAL AND DEPARTURE DATES

Please do not hesitate to ask if you have any further questions.

With kind regards

Marlies Kraus